

MARINUS FIRE EVACUATION POLICY

NOTICE

The fire procedure at Marinus has temporarily changed from a 'stay put policy' to a 'simultaneous evacuation policy'. This will remain in place until such time as remedial work has been completed to ensure the building complies with current fire regulations.

If you hear a fire alarm sound, you must leave the building immediately by the stairs.

Do not stop to collect belongings.

Do not use the lift.

Make your way to the muster point which is on the other side of Medina Road outside the Yokogawa Building.



FIRE SAFETY PROCEDURES

Owners who holiday let* should only allocate accommodation on the ground floor to guests who may not be able to hear the alarm or who cannot evacuate safely using the stairs.

Owners must make those who use their apartments, whether as a long-term rental, a holiday let*, or simply friends and family, aware of the current fire safety arrangements as written in this policy.

If you operate a long term let or holiday lets* in your apartment It is a **requirement** that you place the Fire Safety Policy Notice on the inside of the front door in a clear plastic wallet so that it is visible and immediately and easily accessible.

If friends or family use your apartment when you are not in residence it is **highly recommended** that you place the Fire Safety Policy Notice on the inside of the front door in a clear plastic wallet so that it is visible and immediately and easily accessible.

It is not the **responsibility** of the fire brigade to evacuate residents who may have trouble hearing the alarm or leaving the building without using the lift. It is the **owner's responsibility** to ensure that there is a suitable evacuation plan in place for the occupants. Permanent residents requiring assistance **must** make this known to secretary@marinus.org and a Personal Emergency Evacuation Plan (PEEP)

will then be prepared. The Emergency Services will have access to PEEP's on arrival and will do all they can to assist.

FIRE SAFETY RULES

All occupants at Marinus are required to adhere to the following measures, agreed by all owners, and designed to keep everyone safe:

- No smoking on any balcony, in any communal areas, or outside near the building (ideally not in apartments)
- No attachments to external walls
- No laundry, material or other items hung out over, or placed around, terraces/balconies
- No plant pots and other items in communal areas, including no items put on the shelves under the automatic air vents, no personal items eg paintings, door mats, shoes, wheelchairs, mechanical items, bikes etc.
- Only tables and chairs on balconies, terraces, and front roof areas (cushions should meet required fire safety standards).
- No plant pots with soil, plants, wooden planters, plastic plants, or other items. No additional wooden decking or structures. The objective is to achieve a sterile environment on the balconies and terraces to avoid the spread of fire involving the wooden balcony surface and the cladding.
- No barbecues, heaters, or other similar items to be used on or stored on balconies or terraces
- No candles on balconies or in communal areas (ideally not in apartments)
- No doors to be wedged open, in particular, communal fire doors and apartment front doors. Internal doors to be closed when the apartment is not occupied (ideally also at night)
- Smoke detectors in apartment hallways to be checked and in date
- No vehicles parked in unallocated spaces, including next to building, as this could impede evacuation by residents and access by emergency vehicles

Please note that it is extremely important that this Policy is adhered to. The safety of all residents is our paramount concern and until the fire safety issues at Marinus have been resolved we all have a duty to comply and keep others safe.

**As owners are aware the use of apartments for holiday lets contravenes the terms of the lease.*

Marinus Directors
April 2023
FS/02042023/3